

MILBORNE PORT VILLAGE HALL
MINUTES OF THE 41ST ANNUAL GENERAL MEETING
HELD AT MILBORNE PORT VILLAGE HALL MEZZANINE
MONDAY 17 JUNE 2024

FIRST MEETING

1. Apologies for absence

The Chairman advised of apologies submitted, including those of Chris Sheeran (Manager)

2. Presentation of Accounts

The accounts through to 5 April 2024 were presented by Martin Lancaster. The issue of whether the accounts needed a formal audit, or whether they could be handled under an inspection was once again touched on, as the income for 2023/24 was on the margin of the £25k threshold. The Trust would follow the guidance of the inspector on this matter.

3. Adoption of Figures by Committee

The accounts were adopted by the Committee with no objections.

4. Question Opportunity

There were no material questions asked.

SECOND MEETING

5. Previous Meeting Minutes Monday 23 June 2024

The minutes were approved by the Committee with no objections.

6. Matters Arising

No material issues discussed

7. Chairman's Report

Mr Craw spoke of the activity of the Charity over the past year. He noted the ongoing success of the Hall, with particular observations around the Opera and the Dog show. He notes that, within the confines of a small charity the Village Hall remained in a solid financial state, with a robust balance sheet. He touched upon the difficulties encountered in securing a volunteer replacement for Martin Lancaster as Hall Manager, Treasurer, and Bookings Clerk. He explained how this had led to the Trustees making the difficult decision to step down from their roles and approach the Parish Council to take over as sole Trustee. He thanked the Parish Council for their willingness to assume this role. He went on to thank Michelle and Paul for their work in supporting the Hall, and concluded by thanking his fellow Trustees for all their hard work and commitment.

At the conclusion of Mr Craw's report, Mr Carty interjected to thank Mr Craw and all of the outgoing trustees for all their work, and to stress the appreciation of the Parish Council and the wider community for making the Village Hall such a useful and used asset.

8. All Officers and Committee Members Stand down

All offices and committee members stood down. As the prospective Chairman, Mr Phipps took over the Chair.

9. Election of Village Hall Management Committee (except Parish Council Reps)

The following persons were elected as members of the Management Committee

- Ted Watts
- Glenn Coombs
- Margaret Capon
- Simon Pritchard
- Chris Phillips
- Rob Lockey
- Tim Carty

10. Booking Clerk's Report

Mr Lancaster reported regarding Bookings. He repeated that there remained limited appetite for major bookings, such as weddings and large events, which is primarily put down to the Cost of Living Crisis. Day to day use appears reasonably healthy.

He noted that there was an issue with the Village Hall's license which may have been overlooked by both the Committee and Somerset Council, but that this needed to be addressed by the new Committee.

11. Annual Review of Hall Charges

Already addressed

12. Annual Review of Cleaner's Fees

Already addressed

13. Date of next AGM

This is provisionally earmarked for 10th June 2025

END of MEETING